
ANTHONY R. PHELPS

Production Manager

6 Logan Ave., Medford, MA 02155
(781)-526-1017

E-mail: phelps@paintersjournal.com
Website: www.aphelpsdesign.com

Experience-Selected Credits

University of Massachusetts-Boston, Boiston, Massachusetts, 2011-present

Supervised all technical aspects of two university theatre productions and one dance production, and several lab theatre projects and staged readings. Responsibilities included training stage managers and run crew, lighting design, scenic design, sound, technical direction, manage costume overhire labor, budget management.

Boston Children's Theatre, Boston, Massachusetts, Summer 2010

Managing the 2010 Summer Studios. Supervising all technical aspects three productions including hiring all technical staff, arranging production meetings, procurement of overhire labor, budget management, contract writing, liaison between the designers and technical staff, facility management, and supervising all technical and design labor. Teaching the studio course in technical theatre and designed lighting for all three productions and supervising the Assistant Lighting Designer.

Theater Offensive, *ClimACTS* Annual Fundraiser, Cambridge, Massachusetts, 2009

Participated in the planning of the \$200,000 fundraiser event which was held in the Big Apple Circus tent and other facilities. Hired all technical crews, worked with designers for the event and the reception and coordinated load-in and load-out for all caterers, rental equipment, beverages, and talent. Directly supervised video installation in the performance facility and the reception tent.

Theater Offensive, *Out on the Edge Festival*, Cambridge, Massachusetts, 2008

Managed all technical aspects of the festival. The festival included 4 touring productions, including 2 in repertory and in addition to the 4 fully produced shows there were 2 staged readings with some technical support. Hired all technical crews including overhire for load-in, load-out. and changeovers. Acted as the main conduit between touring managers and staff of Theatre Offensive and the staff of the venue which we were renting.

Harvard University, Dance Program, Cambridge, Massachusetts, 2004-06

Supervised all technical aspects of up to a dozen yearly dance performances including: training stage managers, console operators, and run crew, design or supervise lighting, sound editing, set-up of performance space, rigging, shop orders for rental gear, procurement of overhire labor, budget management. Managed technical coordination of tours to several private academies in the New England area. Oversaw transition into newly renovated 5 million dollar facility, including consultation on lighting system with theatre consultant Alan Symonds.

The Publick Theatre, Boston, Massachusetts, Summer 2006

Responsible for production management of two productions for the theatre's outdoor summer repertory season. Supervised and hired all technical personnel. Coordinated information and drawings from designers to shop heads. Managed materials and labor budget. Planned weekly changeover of scenery, lighting, and props. Scheduled production meetings and technical rehearsal schedules. Designed and oversaw renovation of lighting positions. Designed lighting for productions.

Theatre L'Homme Dieu, Alexandria, Minnesota, Summer 1996 and 2001

Served as production manager and technical director for six show summer stock. Supervised all construction and rigging, coordinated technical schedules, managed budget for scenery, paint, and props.

University of North Carolina-Pembroke, Pembroke, North Carolina, 1997-2000

Production managed up to 80 yearly events including a professional artist series season, speaker series, concert series, theatre for young audiences series, community events, university events, and a three show university theatre season. Was the main contact for all incoming touring shows providing all venue information to touring technical personnel. Hired all staff including overhire I.A.T.S.E. labor for shows and events. Maintained facility including lighting and sound systems. Oversaw renovation to rigging system, installation of loading rail, and control booth renovation. Stage managed up to five pagasents a year.

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Professional Memberships and Accreditations

United Scenic Artists, Local 829: Lighting Design

International Alliance of Theatrical Stage Employees, Local 195 Northern Mass./New Hampshire

United States Institute for Theatre Technology

Related Experience

Emerson College, Boston Massachusetts, 2006-11

Adjunct Faculty/Paint Advisor/Design Advisor

Endicott College, Beverly Massachusetts, 2009-11

Adjunct Faculty/Scenic and Lighting Designer

Cyco Scenic, Boston Massachusetts, 2008-Current

Charge Painter: Interpret paint elevations from designers, estimate materials and labor budget with owner Ben Williams. Schedule and supervise all paint overhire labor.

The Huntington Theatre, Boston Massachusetts, 2006

Overhire Scenic Artist, Charge Artist: Roberto Gallo

Bradley University, Peoria, Illinois, 2002-04

Assistant Professor/Scenic and Lighting Designer/Technical Director: Supervised construction of all university theatre productions. Performed facility maintenance and renovations to shop. Supervised all student labor for construction, paint, and lighting.

Theatre L'Homme Dieu, Alexandria, Minnesota, 2002-04

Associate Artistic Director/Co-Company Manager: Assisted in show selection, hiring of professional staff and interns, oversaw day to day operation of the facility

University of Kentucky, Lexington, Kentucky, 2001-02

Assistant Professor/Scenic and Lighting Designer/Paint Charge

Professional Service

United States Institute for Theatre Technology, 2007-12

Lighting Commissioner

United States Institute for Theatre Technology, 2005-06

Vice Commissioner for Programming, Lighting Commission

United States Institute for Theatre Technology, 2000-Current

Portfolio Reviewer, Lighting Commission

Education

M.F.A., **Minnesota State University at Mankato**, Mankato, Minnesota, Scenic and Lighting Design, 1997

B.A., **St. Cloud State University**, St. Cloud, Minnesota, Cum Laude, Theatre, 1994

Related Skills

Hand Drafting, Vectorworks CAD Drafting, Scenic Art, Furniture Construction, Stained Glass Artisan, Welding, Scenic Design, Lighting Design, Project Management, Architectural Lighting